ASPMN Annual Business Meeting Minutes  
27th National Conference – Phoenix Arizona  
Thursday, September 14, 2017 – 4:00 p.m. - 5:15 p.m.

I. Call to Order – President Melanie Simpson Called to Order  
   A. Credentials Report – 320 registered, 208 voting members as of 10:00 am today  
   B. Meeting Rules – adopted and accepted  
   C. Agenda Adoption – adopted as presented

II. President’s Report of yearly accomplishments – Melanie Simpson  
   A. Accomplishments  
      1. Monthly communication via Member E-News  
      2. Attendance at the Substance Abuse and Mental Health Services Administration (SAMHSA) public meeting regarding the training requirements in the Comprehensive Addiction and Recovery Act (CARA)  
      3. Attended Nurses in Washington Intensive (NIWI) to learn about and advance Nursing Community health policy agenda  
      4. Gave a statement during the Open Public Hearing March 14, 2017 AADPAC meeting of the FDA Advisory Committee  
      5. 3rd edition of the Core Curriculum for Pain Management Nursing now available – purchase at the  
      6. Contributed to Nursing.org  
      7. Fully transitioned to Kellen as a new association management company  
      8. Attended HPNA Nursing Summit in Washington  
      9. Attended the Joint Commission Healthcare Forum  
     10. First year for new editor for Pain Management Nursing – Dr. Elaine Miller  
     11. Elsevier and ASPMN Launched a Pain Management Lesson in the New Mosby’s Medical-Surgical Nursing Orientation Course  
     12. Offered two conference attendance grants to ASPMN members in graduate study and two national memberships (past president stewardship of the Jean Guveyan fund)  
   B. ASPMN at the Table  
      1. ASPMN participated with a variety of allied partners throughout the year.  
   C. Budget  
      Initiated several activities to maintain our cost of doing business:  
      1. Actively recruit new corporate partners  
      2. Continue to schedule annual meetings in centers with available restaurants nearby  
      3. Continuously finding ways to decrease costs to the association  
   D. Membership  
      1. Members as of 9/1/2017: 1111 – decrease of 175 members  
      2. Members as of 8/1/2016: 1286 – decrease of 69 members  
      3. Members as of 8/1/2015: 1355 – decrease of 194 members  
      4. Members as of 9/1/2014: 1549 – decrease of 137 members  
      5. New Members as of January 2017: 265  
      6. Gained one new corporate member – Collegium. Other corporate members: Pernix and AIS

III. Treasurer’s Report – Maureen Cooney  
   A. Maureen Cooney reported on the 2016 financial report and reviewed the 2017 budget  
      a. Suggestion from the floor: automatic renewal, 2 year renewal given credit card fees  
         i. Software has been updated, automatic renewal will be possible and coming soon

IV. Advocacy Report – Wade Delk, Government Affairs Director  
   A. Wade Delk reported on ASPMN’s advocacy efforts in 2016.

V. Pain Management Nursing Report – Elaine Miller, PMN Editor  
   A. Impact factor down to 1.285  
   B. Ranked 46/116 nursing journals  
   C. Range and usage of PMN  
   D. Statistics for 2017  
      1. Science Direct downloads – 129,933; www.painmanagementnursing.org – 11,103; Clinical Key – 4,982  
      2. Speed to publication -- Time to first decision -- 14.7 days; Time to acceptance -- 47.2 days  
      3. Number of articles submitted in 2016 -- 226 articles; 2017 as of June -- 128 articles
E. Goals for 2017-2018
   1. Further reduce time from acceptance to article publication
   2. Elevate PMN’s impact factor
   3. Begin CE offering of articles in PMN
   4. Implement updated Author Guidelines
   5. Increase the number of members on the PMN Review Panel
   6. Expand visibility of the journal nationally and internationally

VI. Written Committee/Task Force Reports – Reports were filed as presented
A. Awards and Recognition Committee
B. Chapter Resource/Membership Committee
C. Communications Committee
D. Education Committee
E. Nominating Committee
F. Research Committee

VII. Election Results – presented by Ellyn Schreiner, Immediate Past-President
A. President-Elect: Debra Drew, MS, ACNS-BC (retired), AP-PMN
B. Secretary: Laura Habighorst, BSN, RN, CAPA, CGRN
C. Directors: Jason Sawyer, RN, BSc.N, MP, NP, Janette Elliott, RN-BC, AOCN, PCNA-BC, AP-PMN, Kimberly Wittmayer, MS, APN, PCNS-BC, AP-PMN
D. Nominating Committee Members: Susan Jervik, BSN, RN-BC, Lauren Renner, MS, RN, ANP

VIII. New Business – No new business was introduced at this time.

IX. Meeting Adjournment – President Melanie Simpson adjourned the meeting at 5:15 p.m.